

**2016 Wildland Fire Academy Instructor's Class Needs  
S-230 Crew Boss**

Lead Instructor's Name: Zack Rethlake  
Agency: MN DNR Forestry  
Address: Cambridge, MN  
Phone #: (Work) (Cell) 612-220-8059  
Email Address: zack.rethlake@state.mn.us

**Currently this course is scheduled to start at**

[S-230 Singe Resource Boss - Crew Boss - # FIRE1813 – 21](#) (Waiting List)

**Start Date:** 06/05/2017 **Days:** M, Tu, W **Time:** 9:00 AM to 5:00 PM

**Sessions:** 3

**Location:** Itasca Community College - LA 115

**Catalog:** 2017 - Summer

**Maximum number of students allowed for class:** \_\_\_\_30\_\_\_\_ **Minimum:** \_\_\_\_?\_\_\_\_

**Course Needs – Materials**

Please specify which items you would like us to order. If you would like to retain your instructor guide for future use, please have your agency purchase the guide for you.

| NFES | Description        | Quantity |
|------|--------------------|----------|
|      | Flip Charts        | 4        |
|      | Agenda             | 35       |
|      | Ariel Maps         |          |
|      | Final Course Evals | 35       |
|      | Final Tests        | 35       |
|      | IRPGs              | 35       |
|      |                    |          |
|      |                    |          |
|      |                    |          |

|  |  |  |
|--|--|--|
|  |  |  |
|  |  |  |
| <b>Course Needs – Handouts</b> <ul style="list-style-type: none"> <li>Do you need us to print handout materials, agendas tests etc.? No____ Yes__X__</li> </ul> (Send handouts by May 20 )   |  |  |
| <b>Course Needs – Equipment</b> <p>Do you need supplies or equipment from the fire cache to present this course? _NO_____</p> <p>Please send us a list of resources (include NFES numbers) needed from the cache by May 20.</p>  |  |  |
| <b>Classroom Needs</b> <ul style="list-style-type: none"> <li>All Classrooms are equipped with computers and projectors</li> <li>Do you need flip charts? Yes_____ How Many? __4__</li> <li>Do you need sand tables? ____NO____ Do you need us to provide them?</li> </ul> |  |  |
| <b>Any other needs?</b> (Outdoor exercise areas etc.)  |  |  |
| <b>Specific Student Instructions:</b> Pre-work? Yes  |  |  |

**List other instructors that will be assisting you and if they are regular agency employees or AD/SC appointments. Also make a note if they will only be there on certain days! (This is important so we have a good head count for meals!)**

Name: Jason Bland Only the 5th

Agency: MN-DNR

Address:\_\_\_\_\_

Phone#:\_\_\_\_\_

Email Address:\_\_\_\_\_

Name: Dan Paulson Only the 6th

Agency: USFWS

Address: \_\_\_\_\_

Phone#: \_\_\_\_\_

Email Address: \_\_\_\_\_

Name: Jim Wilson the 6<sup>th</sup> & 7th

Agency: MN-DNR

Address: \_\_\_\_\_

Phone#: \_\_\_\_\_

Email Address: \_\_\_\_\_

Name: \_\_\_\_\_

Agency: \_\_\_\_\_

Address: \_\_\_\_\_

Phone#: \_\_\_\_\_

Email Address: \_\_\_\_\_

Name: \_\_\_\_\_

Agency: \_\_\_\_\_

Address: \_\_\_\_\_

Phone#: \_\_\_\_\_

Email Address: \_\_\_\_\_

Continue on the back if you have additional names.

**Please make your own lodging reservations located on the website @**

**<http://www.visitgrandrapids.com/group-lodging/>**

Please return this form electronically to

[todd.manley@state.mn.us](mailto:todd.manley@state.mn.us)